

***Calvary Episcopal Preparatory Extended Day
Registration Form for 2022-2023***

Child's Information

Last Name: _____ First Name: _____

Grade: _____ Teacher: _____

Child's Information

Last Name: _____ First Name: _____

Grade: _____ Teacher: _____

Child's Information

Last Name: _____ First Name: _____

Grade: _____ Teacher: _____

Parent/Guardian Information *(use additional sheet if necessary)*

Last Name: _____ First Name: _____

Work Telephone: _____ Mobile Telephone: _____

Email: _____

Last Name: _____ First Name: _____

Work Telephone: _____ Mobile Telephone: _____

Email: _____

Emergency Contact Information

Name: _____ Telephone: _____

*This person will be contacted **only** if parents cannot be reached for a medical emergency.*

(OVER)

Medical Release

I acknowledge that all medical information provide to CEP in ParentsWeb is accurate and current. Extended Day staff will use the information, permissions and releases provided for emergency notifications and decisions related to the health and safety of my child.

Legal Custody (if applicable)

I have provided Calvary Episcopal Preparatory with a copy of my court documents to support my request for limited rights to the non-custodial parent.

Non-Custodial Parent Name: _____

Days non-custodial parent may pick up: _____

Times non-custodial parent may pick up: _____

By signing this document, I attest to the above information being true and correct. I also understand that the program staff will allow my child/children to leave the premises ONLY with those listed in the ParentsWeb information system. I have reviewed this form and all information is true and up to date. I will notify the school and program staff immediately with any information that needs to be updated. Additionally, I understand that all guidelines in the CEP Student Parent Handbook are in force during Extended Day.

Parent/Guardian Signature: _____ Date: _____

2022-2023 Rates and Payment Policies

Registration fee per child (Non-Refundable)	\$50.00
Monthly rate (per child)	\$160.00
Rate per 2 nd child	\$100.00
Drop-in rate (Daily)	\$20.00

The monthly rate is based on a balanced-billing scenario. You will not be charged extra for months that have more days no will you be charged extra for any early release days. When balanced billing was being analyzed we took special exception to the months of August and December. For these two months the monthly rate will be \$80.00.

- All payments are due the 1st of each month except for August and this payment is due the 15th of each month
- Payments can be made in the front office via credit card/debit card. If check is used, please put your child’s name in the memo line.
- Because this is a month-to-month obligation, monthly invoices will be sent via email through QuickBooks/Intuit but regardless of if your payment is your responsibility in the event, you do not receive the email.

By signing this document, I understand and agree to all financial obligations outlined above.

Parent/Guardian

Date

For Office Use only:

Registration Fee Paid _____
_____ Method

Date

August 2022 _____
_____ Method

Date