

Dear Calvary Family:

I hope you have had a great summer break and look forward to the start of the new school year. As the summer has progressed, the Head of School Search Committee has been working with our search consultant to screen and conduct initial rounds of interviews. I can assure you that we have been impressed with the quality and number of the candidates. I am also pleased to advise that the search is proceeding in accordance with our timeline.

To keep you updated on the process and the “next steps,” we have posted a “Head of School” listing on the Employment Page of our website. (This can be found by clicking on “About Us” and scrolling to the bottom to “Employment.”) This page will be updated regularly with how the committee and process is progressing.

We are nearing the end of Phase I, which is our initial round of interviews. While we still have a few additional candidates to interview for Phase I, the transition to Phase II is well underway. Phase II involves selecting certain applicants for a video conference interview between the candidate and the entire Search Committee. Think of Phase II as our semi-finalist stage. We are targeting the completion of Phase II for the end of August/early September.

Upon completing Phase II, the Search Committee will then further narrow the candidate pool to those that we believe merit an on-site visit. These candidates will represent our pool of finalists. The on-site visit will include interviews, tours of the Church and school facilities, and the Fort Bend County/Richmond area. As is customary for this industry, we expect our finalists to bring their spouses and immediate family members who would be part of a relocation process. If a finalist is local to the greater Houston metropolitan area, we would still welcome the spouse/family members to participate in this process.

I want to thank our members of the Search Committee for their commitment, dedication and diligence to this process. I can speak on the Committee’s behalf in stating that we wholly accept this awesome responsibility of selecting a new Head of School and yet we embrace it with much enthusiasm and vigor. It is a humbling challenge that we recognize will directly affect our children's lives for many years.

Finally, thank you for your trust in our Committee as we continue to seek that one candidate who will continue the tradition of excellence that we all experienced over the years.

Sincerely,

Greg Farris  
Chair, Head of School Search Committee